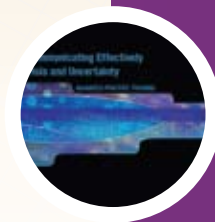


2009
**Advanced
Practice
Centers**
Resource
Catalog



Innovative
Solutions for
Public Health
Preparedness

OVER
90 FREE
RESOURCES
See Inside!



Some of the most popular APC resources are included in this catalog.

Business Not as Usual: Preparing for Pandemic Flu: Resources to help businesses, government agencies, and community-based organizations with their pandemic flu planning (page 19).

Master the Disaster!: An interactive and customizable emergency preparedness tabletop exercise builder designed specifically for public health agencies (page 7).

No Ordinary Flu: A comic book that depicts what a pandemic might look like and demonstrates how individuals can prepare for the flu (page 10).

Pandemic Influenza School Planning Toolkit: Tools to help guide the development of pandemic-specific measures to augment a school's existing emergency plan (page 20).

Pictogram-based Signs for Mass Prophylaxis Services: Signage to help promote universal access to emergency dispensing site services (page 10).

Plan to be Safe Campaign Toolkit: Customizable documents that emphasize preparing a disaster kit with at least nine essential items (page 10).

PPE, Decontamination, and Mass Triage: A Short Course: Introductory training for those responding to mass casualty incidents involving hazardous agents (page 8).

Preparing Your Business for Emergencies, Natural and Man-Made Disasters: Resources to assist administrators of small- to mid-sized businesses in preparing for emergencies and disasters (page 22).

Speak First: Communicating Effectively in Times of Crisis and Uncertainty: Training on how to effectively deliver the first messages in the early hours of a crisis (page 11).

Stop the Spread! A Toolkit for Preventing the Spread of Germs in Clinics and Office Settings: Tools to engage the medical community in pandemic influenza preparedness (page 21).



Introduction

On behalf of the National Association of County and City Health Officials (NACCHO), we are pleased to present the *2009 Advanced Practice Centers Resource Catalog*, a listing of innovative and practical resources and tools for local health departments (LHDs) and public health professionals to use in preparing for, responding to, and recovering from public health emergencies.

The tools in this catalog were developed by the Advanced Practice Centers (APCs). APCs are LHDs that are funded to serve as innovative leaders for public health preparedness. These LHDs develop cutting-edge models, programs, and tools for other LHDs, saving many communities the expense and trouble of designing these products from scratch, while ensuring that the materials are evaluated to truly serve local needs. The tools they create and the training they provide are geared towards staff working every day on the front lines of public health preparedness. While LHDs have been addressing public health preparedness for several years now, the APC program highlights the work of LHDs that are already advanced in preparedness and provides them with the necessary resources to package the knowledge they experience and resources they develop for dissemination to other communities.

Since 2004, APCs have developed highly acclaimed, practical tools and resources that have been successfully adopted in communities across the nation. They have addressed critical areas in public health preparedness, from building partnerships with the business community, addressing vulnerable populations, and planning for mass vaccination to mass fatalities management, development of mutual aid agreements, and food safety management.

Approximately 90 tools have been developed; these resources are available in a variety of formats allowing for easy duplication and customization.

In addition to the tools presented in this catalog, APCs also provide technical assistance and offer trainings throughout the year. For more information on these opportunities, visit us online at www.naccho.org/apc.

We hope that you find these resources useful in your work and welcome your comments on this catalog. We are especially interested in your feedback on the tools and how you have used them to enhance the preparedness and response capability and capacity of your agency. Please e-mail us with any questions or comments at apc@naccho.org.

Sincerely,

NACCHO's APC Team

How to Use this Catalog

For your convenience, we have categorized the APC resources available in this catalog into 16 key public health preparedness priority areas. These areas encompass a variety of all-hazard preparedness planning issues and topics. NACCHO identified these key priorities in public health preparedness through extensive research and analysis of available resources. These resources include, but are not limited to, the Centers for Disease Control and Prevention's *Preparedness Goals*¹ and the Department of Homeland Security's *Target Capability List*².

These categories are meant to provide LHDs with a response framework to plan for events ranging from terrorist attacks and disease outbreaks to natural disasters such as floods, tornadoes, and earthquakes. Each area in this catalog is designed to supply LHDs with the resources needed to enhance the planning and response capacity of an organization and ultimately preserve the safety of our communities and citizens nationwide.

1 - Centers for Disease Control and Prevention. (2008). CDC Preparedness Goals. In *Public Health Preparedness: Mobilizing State by State (Background)*. Retrieved September 2, 2009, from <http://www.bt.cdc.gov/publications/feb08phprep/background.asp>.

2 - Department of Homeland Security. (2009). Target Capability List. In *Responder Knowledge Base*. Retrieved September 2, 2009, from <https://www.rkb.us/hspd8.cfm>.

Ordering APC Resources

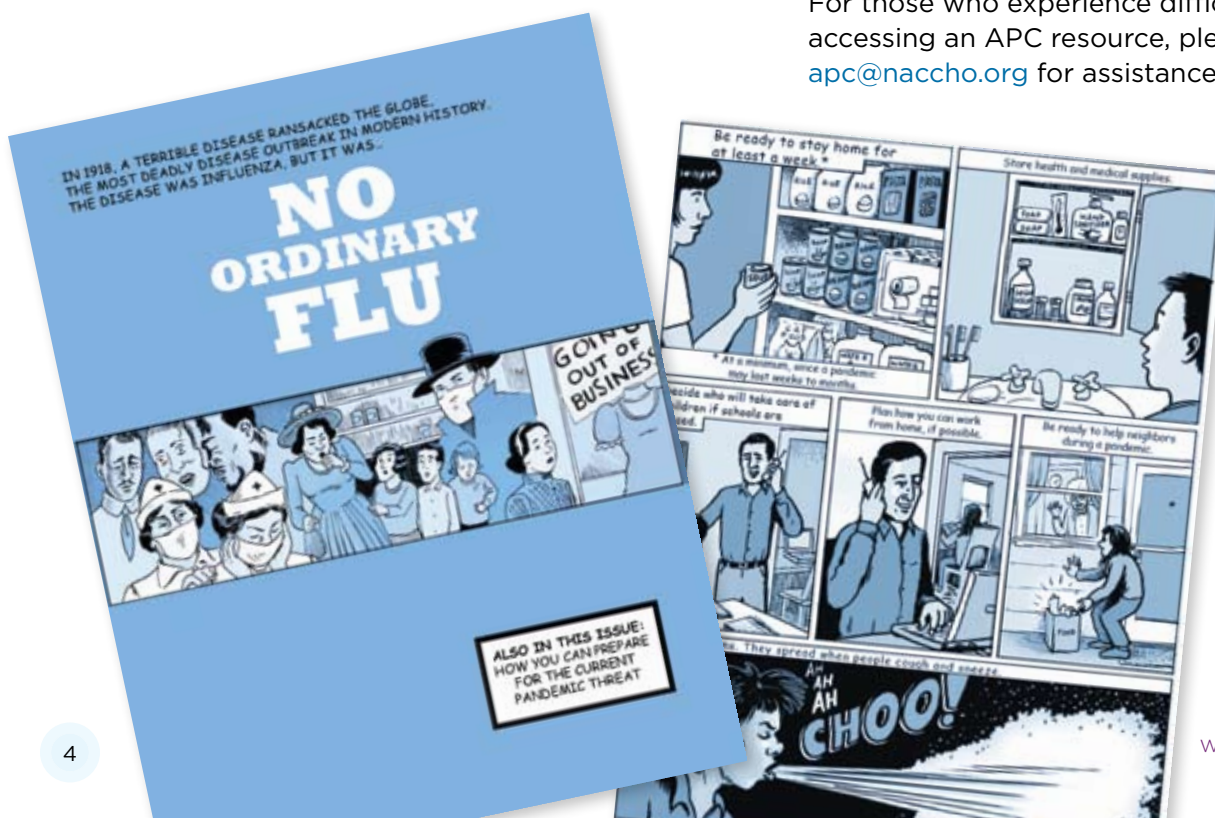
All resources listed in this catalog are available online through the APC Toolkit located within NACCHO's Toolbox—an online clearinghouse of tools and resources for local public health. Each APC resource in this catalog is accompanied by a unique Web link that will direct readers to the resource in the APC Toolkit. Once the tool is located online, users will be prompted to create a new account or login to an existing account (click "Login to view this tool online") before downloading or ordering a resource.

Once users have logged in to their account, they will be able access the tool in one of the following ways, depending on the format of the resource:

1. PDF or Word® document: Download the tool immediately by clicking the link under "Get this tool."
2. Online: View the Web-based resource on another Web page by clicking the link under "Get this tool."
3. CD-ROM, DVD, or other publication: Order the resource from the NACCHO Bookstore. Shipping and handling charges may apply.

Please note that while APC resources are free of charge, minimal shipping and handling charges may apply for certain formats, such as CD-ROMs, DVDs, or publications.

For those who experience difficulty locating or accessing an APC resource, please e-mail apc@naccho.org for assistance.



No Ordinary Flu

Page 10

Contents

Biosurveillance, Disease Detection, and Investigation	6
Chemical, Biological, Radiological, Nuclear, and Explosive Preparedness	7
Communications	9
Continuity of Operations Planning	11
Environmental Health Emergency Preparedness	12
Evacuation and Shelter-in-Place	14
Exercises	15
Isolation and Quarantine	16
Mass Fatality Management.....	16
Mass Medical Countermeasures	17
Medical Surge Capacity	18
Pandemic Influenza Preparedness	19
Partnerships and Collaborations.....	21
Training	24
Volunteer Management and Donations	28
Vulnerable Populations.....	29
Index	32
<i>Alphabetical</i>	32
<i>Topical</i>	34

Please note: The Web links listed in this catalog were updated as of September 2009 and are subject to change. For those who would like additional information or experience difficulty locating or accessing an APC resource, please e-mail apc@naccho.org.



Biosurveillance, Disease Detection, and Investigation

Building a Public Health Community of Practice: A Biosurveillance Resource Compendium

This toolkit helps LHDs to implement an effective, comprehensive biosurveillance program. The compendium includes a series of articles on implementing biosurveillance initiatives; examples of real-world tools; interactive exercises, including a plague scenario and salmonella outbreak; and a research report on biosurveillance system efficacy. This resource also can help strengthen partnerships with stakeholders at all levels of government and with law enforcement, first responders, and schools.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na230cd

Monitoring Community Health Status for Emergency Preparedness: From Identifying Needs to Implementing a Syndromic Surveillance System

This tip sheet is designed for epidemiologists, disease control and emergency preparedness directors, and information technology professionals. It highlights the importance of disease surveillance and the need for the right tools to help assess data accurately and in a timely manner.

FORMAT: **PDF**

LINK: www.naccho.org/tb1695

Preparing for Outbreak Investigations: How to Plan Your Operation and Prepare Your Staff

This tip sheet highlights essential tasks in being prepared for outbreak investigations including the advance preparation of epidemiological questionnaires and other data collection resources.



FORMAT: **PDF**

LINK: www.naccho.org/tb1697

Syndromic Surveillance for Epidemiological Investigation: Response Protocols for Disease

This interactive CD-ROM helps users to understand and develop response protocols to surveillance alerts. Instructional modules provide an overview of the response protocol framework, the significance and constraints of the framework, and examples of actual protocols in place at two different jurisdictions.

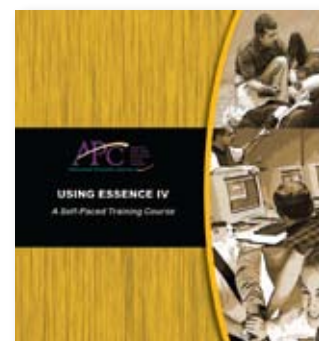
FORMAT: **CD-ROM**

LINK: www.naccho.org/tb1727

Using ESSENCE IV: A Self-Paced Training Course

Designed for public health and healthcare providers, this resource provides interactive guidance on the use of the ESSENCE. It contains an objectives-based learning assessment that will introduce the software and highlight its values and applications through a series of modules that cover the following:

- The purpose of the software and its importance as a syndromic surveillance system;
- Various statistical functions and algorithms used in the system; and
- The use of alerts and queries in daily surveillance.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na231cd

Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Preparedness

Decision Making in the Field during Disasters

This interactive module simulates the real decisions public health workers might face in a major flood or chemical spill. This resource includes background information, two scenarios, and questions to assess how the user might address various issues encountered during a disaster.

FORMAT: CD-ROM

LINK: www.naccho.org/tb1722

Designing, Implementing, and Evaluating a Public Health Exercise: A Dirty Bomb Disaster

This tool is a DVD-based interactive training course designed to assist public health and emergency management professionals in designing and conducting a full-scale disaster exercise. The DVD includes video footage of a full-scale dirty bomb disaster drill, an interactive training manual, and a chapter-based lecture series focused on the design and evaluation components of a public health exercise.

FORMAT: DVD

LINK: www.naccho.org/na99dvd

Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document

This is a toolkit for decision-making in the event of potentially infectious wastes associated with highly pathogenic avian influenza H5N1 and is based upon epidemiological principles and practices. The toolkit contains a model for deciding how to manage potentially infectious wastes, fact sheets for the waste management industry, a speaker's packet for educating local decision-makers, and guidance for garbage collection at quarantined sites.

FORMAT: PDF/PowerPoint®

LINK: www.naccho.org/tb1712

Local Health Department Guide to Pandemic Influenza Planning

This guide is intended for LHDs as part of a multi-sector effort to plan for and respond to pandemic influenza. This guide includes the following:

- An overview of key issues that should be considered for inclusion in a local jurisdiction's pandemic influenza plan;

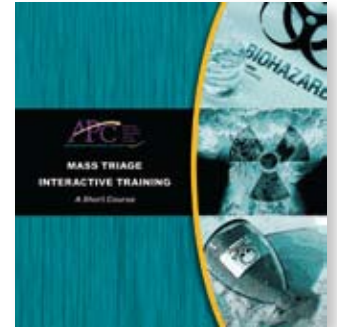
- Examples of ways in which other jurisdictions have addressed the topics described in the guide; and
- Links to information that can be used to further investigate the topics or resources that can be used to customize tools for individual jurisdictions.

FORMAT: PDF

LINK: www.naccho.org/tb658

Mass Triage Interactive Training: A Short Course

This train-the-trainer toolkit provides training in triage methods for those providers responding to mass casualty incidents involving hazardous agents. This resource is based on the National Disaster Life Support Foundation Decontamination (NDLS-D) training. The CD-ROM also provides an overview for educators on other triage methods and links for other training resources. This CD-ROM is not intended as a substitute for hands-on training.

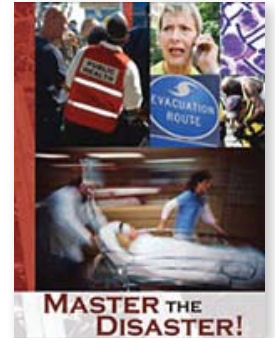


FORMAT: CD-ROM

LINK: www.naccho.org/na229cd

Master the Disaster!

Master the Disaster! is an interactive and customizable emergency preparedness tabletop exercise builder designed specifically for public health agencies. This easy-to-use product features seven public health emergency scenarios (anthrax, botulism, hurricane, pandemic influenza, plague, radiological dispersal devices, and smallpox) and step-by-step instructions for planning, designing, conducting, and evaluating a tabletop exercise. Users can create realistic exercises with scripts for each scenario and an extensive photo library and question bank. Master the Disaster! is based on, and consistent with, the Homeland Security Exercise and Evaluation Program, the National Incident Management System, and the National Planning Scenarios.



FORMAT: CD-ROM

LINK: www.naccho.org/na162cd

Personal Protective Equipment Toolkit

Learn the basics of personal protective equipment (PPE) before considering the creation of a PPE stockpile. This toolkit includes a video and brochure to help LHDs learn the basics of PPE.

FORMAT: **Video/PDF**

LINK: www.naccho.org/tb682



Planning and Implementing a Public Health Exercise for Radiological Events: An Exercise Guide

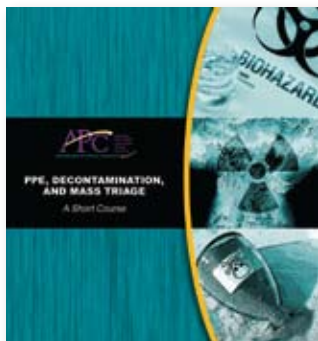
This CD-ROM can be used as a process guide for LHDs to perform an operations-based exercise for an incident involving radioactive agents such as a dirty bomb. The guide contains numerous Web links to planning and training resources and a video overview of a major field functional exercise. This guide should be used along with Designing, Implementing, and Evaluating a Public Health Exercise: A Dirty Bomb Disaster (page 7).

FORMAT: **CD-ROM**

LINK: www.naccho.org/na156cd

PPE, Decontamination, and Mass Triage: A Short Course

This course provides introductory training in three critical competency areas for those responding to mass casualty incidents involving hazardous agents. This DVD uses videos to illustrate the proper use of medical Level C personal protective equipment, mass casualty triage, and the setup and takedown of a field decontamination unit. This resource is based on NDLS-D training but is not intended as a substitute for hands-on training, nor does it result in NDLS-D or any other hazardous materials certification.



FORMAT: **DVD**

LINK: www.naccho.org/na158dvd

Public Health Workforce Team Plan

The Public Health Workforce Team Plan helps LHDs define emergency response teams, functional roles, job classifications, knowledge and capabilities, and the training resources needed for staff to respond more effectively during various emergency response scenarios.

FORMAT: **Online**

LINK: www.naccho.org/tb1545

Responding to Chemical and Radiological Disasters: A Self-Paced Training Course

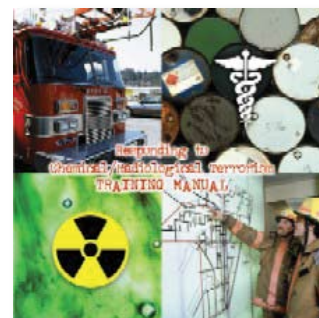
Designed for public health and healthcare professionals, this course provides a basic overview of radiation and toxicology, followed by the role of public health in radiological disasters including more detailed training on radiological and chemical incidents. All-hazards modules introducing mass triage, decontamination, and the use of personal protective equipment are also included. The CD-ROM contains supplemental videos and additional training resources.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na157cd

Responding to Chemical and Radiological Terrorism: Training Manual

This three-volume set is a collection of training and tutorial materials compiled for awareness-level training on how to respond to incidences involving nuclear, radiological, or chemical weapons of mass destruction. This training is designed for public health staff, emergency room staff, and first responders and contains materials for the trainer to customize the training.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na98cd

The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships

These resources are intended to help local public health agencies—who may have time and staffing constraints—plan and conduct infectious diseases drills in their communities.

FORMAT: **PDF**

LINK: www.naccho.org/tb759

Walk-in or Drive-thru: POD Model Comparisons from the Erie County Hepatitis A Experience

With less than 24 hours' notice, Erie County (NY) responded to a hepatitis A outbreak. This webcast provides a comparison of Erie County's initial walk-through POD and the follow-up drive-thru model. The webcast also includes the important lessons in engaging the public and the essential staff and volunteers involved in operations.

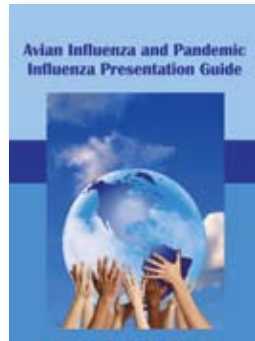
FORMAT: **Webcast**

LINK: www.naccho.org/tb1691

Communications

Avian Influenza and Pandemic Influenza Presentation

This presentation is both a resource for LHDs to educate their communities and a self-study for persons who wish to increase their own knowledge and awareness of avian and pandemic influenzas. This presentation includes a PowerPoint® presentation with speaker's notes, pre- and post-tests, suggested handouts, and interactive activities.



FORMAT: PDF/Word®/PowerPoint®

LINK: www.naccho.org/tb875

Building Preparedness: Proven Tools for your Health Department

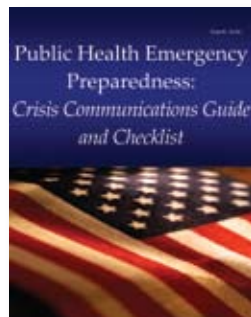
This compilation includes Preparing for Pandemic Flu: Guidance for Business, Government Agencies, and Community-based Organizations and Speak First: Communicating Effectively in Times of Crisis and Uncertainty. LHDs will learn about preparedness issues, such as isolation and quarantine, workforce activation, and vulnerable populations planning.

FORMAT: DVD

LINK: www.naccho.org/na286dvd

Crisis Communications Guide and Checklist

This resource is designed to equip public health planners with a basic understanding of crisis communication. The 2001 anthrax crisis is used to illustrate key components of the ideas discussed. The guide is divided into three sections: a literature review, a quick guide summarizing key points from relevant literature, and a checklist for message development and evaluation.



FORMAT: PDF

LINK: www.naccho.org/tb260

Crisis, Emergency, and Risk Communication (CERC) Toolkit

Communicate more effectively in a public health emergency with the help of Santa Clara County's CERC Toolkit. Toolkit materials are predicated on "lessons learned" from actual events and best practices from trainings, drills, tabletops, and exercises in Santa Clara County. The toolkit includes templates, organizational charts, case scenarios, message maps, and fact sheets.

FORMAT: Online

LINK: www.naccho.org/tb1552

Emergency Dispensing Site Tools

A comprehensive resource that contains a training series for dispensing site staff and volunteers, pictogram-based signs, and a pocket communicator.

This tool is designed to facilitate communication and to promote universal access to dispensing sites and other mass care services. These resources were developed in collaboration with experts in universal design and accessibility, in addition to local and state health professionals. The contents of the CD-ROM can be downloaded or provided to a print shop.



FORMAT: CD-ROM

LINK: www.naccho.org/na267cd

Emergency Risk Communication for Public Health Professionals

This introductory, Web-based course covers topics including planning for an emergency, creating effective messages, and interacting with the media during a crisis. The course includes audio and video clips, downloadable worksheets and checklists, and a simulated influenza outbreak to put risk-communication principles into action.

FORMAT: Online

LINK: www.naccho.org/tb697

Flu Prevention and Care Guide

This educational flyer offers key messages about flu prevention, tools to minimize the spread of the flu, and items needed to care for the ill at home.

FORMAT: PDF

LINK: www.naccho.org/tb1731

“Hello? How May I Help You?” Creating and Operating a Public Information Call Center

This toolkit is designed to walk LHDs through the basic steps of developing a public information call center to help build the capacity to handle a surge in phone calls during a public health emergency.

FORMAT: **Word®**

LINK: www.naccho.org/tb698

Home Care Guide: Providing Care at Home

Help educate the public about providing care at home for influenza or other health issues that may require acute care for homebound patients. This product can be distributed through hospital emergency room admissions and private physician offices before and during flu season to educate the public on preventing the spread of diseases.

FORMAT: **CD-ROM or Publication**

LINK: www.naccho.org/tb1720

Keeping Children and Teens Home with Flu

This H1N1-related comic fact sheet helps educate parents about when and how to keep children at home if they are sick and provides strategies parents could use to keep children at home and ideas for how to plan ahead for back-up child care. The fact sheet is available in English, Spanish, Amharic, Arabic, Chinese, Khmer, Korean, Punjabi, Russian, Somali, Tagalog, Ukrainian, and Vietnamese.



FORMAT: **PDF**

LINK: www.naccho.org/tb1719

Local Emergency Notification System

The Local Emergency Notification System (LENS) is a means for establishing person-to-person communication between state and multiple LHDs regardless of the time of day or day of the week. LENS organizes this coverage through protocol, accurate emergency contact information, standardized tracking forms, and regular reviews of system performance.

FORMAT: **Word®**

LINK: www.naccho.org/tb1505

No Ordinary Flu

Communicate crucial preparedness messages to the most vulnerable citizens including limited-English-proficient, non-English-proficient, and low-literacy groups. This comic book graphically depicts what a pandemic might look like and demonstrates through illustration how individuals can prepare for the flu. It also helps audiences visualize how everyday life will change in the event of a pandemic flu outbreak. This resource is available in English, Spanish, Amharic, Arabic, Cambodian, Chinese, Korean, Laotian, Russian, Somali, Ukrainian, and Vietnamese.



FORMAT: **PDF or Publication**

LINK: www.naccho.org/tb1318

Pictogram-based Signs for Mass Prophylaxis Services

The pictogram-based signs and accompanying pocket communicator were developed in collaboration with local and state public health professionals and experts in universal design and accessibility to help promote universal access to emergency dispensing site services. These signs:

- Depict 10 station activities;
- Provide simple, one-word descriptions in English and Spanish;
- Are available in 13 other languages; and
- Offer an all-hazards approach to allow versatility and scalability.



FORMAT: **PDF**

LINK: www.naccho.org/tb1501

Plan to Be Safe Campaign Toolkit

Educate your community about emergency preparedness with this inclusive toolkit. Customizable documents include a poster, take-away brochure, and tri-fold brochure that emphasize preparing a disaster kit with at least nine essential items. Each product in the toolkit is available in a downloadable format allowing for individual customization.

FORMAT: **PDF**

LINK: www.naccho.org/tb302

Preparing for Pandemic Flu Pocket Guide

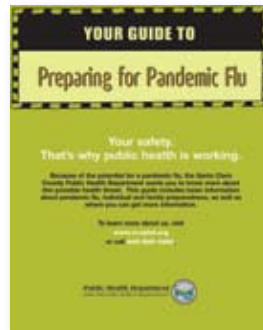
The customizable Pandemic Flu Pocket Guide outlines what the public should know about pandemic flu. This easy-to-carry guide does the following:

- Describes distinctions between seasonal flu and pandemic flu;
- Provides information on what to expect during a pandemic event; and
- Explains how to control the spread of disease.

This resource is customizable with local emergency broadcast information, local emergency resource listings, and personal contact numbers.

FORMAT: **PDF**

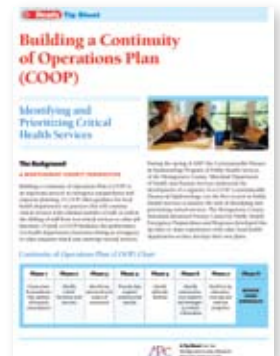
LINK: www.naccho.org/tb657



Continuity of Operations Planning (COOP)

Building a Continuity of Operations Plan (COOP): Identifying and Prioritizing Critical Health Services

A significant piece for LHDs in planning and preparing for a public health emergency is developing a Continuity of Operations Plan (COOP). A COOP facilitates the performance of an LHD's functions during an emergency or other situation that may interrupt normal services. This tip sheet guides LHDs through the process of identifying critical functions and services.



FORMAT: **PDF**

LINK: www.naccho.org/tb1696

Risk Communication and Public Education Toolkit

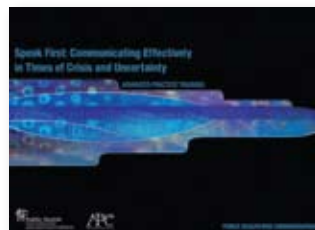
This toolkit identifies techniques for conducting pre-event public education activities and strategies for pre-event and event risk communication planning. The toolkit is organized into three sections: plan, prepare, and perform. Each section includes Santa Clara County (CA) Public Health Department insights, key tactics, lessons learned, and tools for communicating with the public during a public health emergency.

FORMAT: **Publication**

LINK: www.naccho.org/na246

Speak First: Communicating Effectively in Times of Crisis and Uncertainty

This tool teaches LHD employees how to effectively deliver the first messages in the early hours of a crisis and provides ways to teach others how to master these best practices. This is a crucial training for staff who may have to speak to the public during a crisis including public health directors, communication specialists, receptionists, on-scene responders, or elected officials.



FORMAT: **CD-ROM/Booklet**

LINK: www.naccho.org/na110

Continuity of Operations Plan (COOP) Training for Child Care Providers

This curriculum is designed to help child care providers develop a COOP to maintain critical services during an emergency requiring an extended response. It functions as a companion module to Emergency Response Planning for Child Care Providers training (page 30).

FORMAT: **PDF**

LINK: www.naccho.org/tb1732

Environmental Health Emergency Preparedness

Decision Making in the Field during Disasters

This interactive module simulates the real decisions public health workers might face in a major flood or chemical spill. This resource includes background information, two scenarios, and questions to assess how the user might address various issues encountered during a disaster.

FORMAT: **CD-ROM**

LINK: www.naccho.org/tb1722

Disaster Strikes — Environmental Health Responds: Stories from the Field

This resource illustrates the necessary skills environmental health professionals will need when disaster strikes. This computer-based training draws on the real-life experiences (e.g., flood, earthquake, hurricane) of environmental health professionals who share valuable tips, techniques, and lessons learned that can guide LHDs through the preparation, response, and recovery stages of emergencies and disasters.

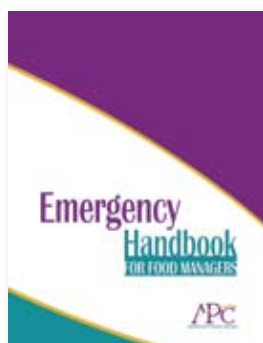


FORMAT: **Online**

LINK: www.naccho.org/tb968

Emergency Handbook for Food Managers

This emergency handbook is a quick reference guide for supervisory personnel of food service establishments that provides emergency information to reduce risks and costs in emergencies ranging from flooding to tampering. This handbook offers practical, low-cost steps to keep food secure and safe. Also included are photo lessons for food workers—laminated for use in an emergency—and a companion discussion guide. This guide is available in English, Spanish, Arabic, Chinese, Hmong, and Somali.



FORMAT: **PDF**

LINK: www.naccho.org/tb268

Emergency Preparedness and Response for Environmental Health Professionals: A Training Guide for Environmental Health Managers, Supervisors, and Trainers

This guide contains presentation outlines and group activities designed for environmental health managers and trainers and is a companion trainer guide for the Emergency Preparedness and Response Fundamentals: Training for Environmental Health Professionals (page 12).

FORMAT: **PDF**

LINK: www.naccho.org/tb1711

Emergency Preparedness and Response Fundamentals: Training for Environmental Health Professionals

This computer-based training presents and summarizes the roles and responsibilities of the environmental health professional in a disaster. The course addresses multiple environmental health issues including food safety, radiological materials, and waste management and includes the following:

- An overview of environmental health principles, skills, and roles;
- A review of assessment and management skills;
- Definitions of disasters and emergencies; and
- Guidance for minimizing health impacts.

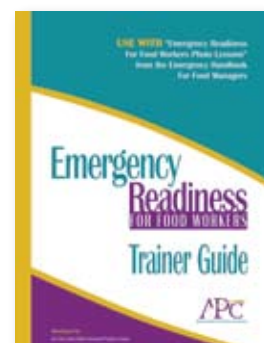
FORMAT: **Online or CD-ROM**

LINK: www.naccho.org/tb123

Emergency Readiness for Food Workers: Trainer Guide

Designed for food trainers, this scripted, two-hour course helps teach food workers the fundamentals to preventing and mitigating the threats on food safety and people during an emergency. This guide is a companion to the Emergency Handbook for Food Managers (page 12) and addresses the following:

- How to stop the spread of food contamination for a range of emergency scenarios;
- Managing food in the temperature danger zone when the power is out;
- Keeping food secure from tampering and terrorism; and
- Business recovery following an emergency.



FORMAT: **PDF**

LINK: www.naccho.org/tb652

Environmental Health Emergency Preparedness Planning Toolkit

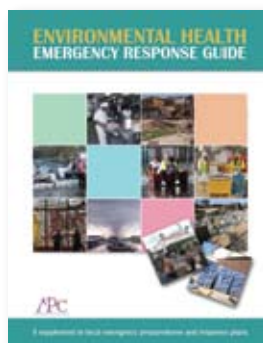
This tool aids users in ensuring that environmental health emergency preparedness and response protocols and procedures are in place and complete and that agency personnel are familiar with the plan. This toolkit outlines a strategic planning process, providing links to various resources at appropriate points in the process.

FORMAT: PDF

LINK: www.naccho.org/tb1725

Environmental Health Emergency Response Guide

The Environmental Health Emergency Response Guide complements existing emergency plans or serves as a foundation when developing new environmental health emergency response plans. The guide addresses 15 environmental health-related topics and describes the potential roles for environmental health professionals during an emergency or disaster.



FORMAT: PDF

LINK: www.naccho.org/tb1713

Environmental Health Planning for Special Events

Learn more about the role of environmental health in planning for a special event, such as a national political convention or a sporting event. The toolkit contains planning tips, lessons learned, and resources useful to LHDs preparing for any planned event that creates demand beyond normal agency functioning.

FORMAT: PDF

LINK: www.naccho.org/tb1726

Environmental Health Resource Compendium for Emergency Response

This compendium highlights information on environmental health issues likely to be faced during emergencies and is organized around the major functional areas of environmental health (i.e., food protection, solid and hazardous waste management, vector control). Materials selected for inclusion were peer-reviewed by a panel of state and local environmental health practitioners.

FORMAT: EXE

LINK: www.naccho.org/tb1706

Equipment and Supplies List for Food Service

This list addresses equipment and supplies useful for responding to an emergency. It was created to help food service establishments plan ahead, so that they are not left without basic necessities in the event of an emergency. This fact sheet is available in English, Spanish, Arabic, Chinese, Hmong, Laotian, Oromo, Russian, Vietnamese, and Somali.

FORMAT: PDF

LINK: www.naccho.org/tb1701

Food Protection Self-Audit Picture Guide and Poster Set

Designed for use with the Food Safety and Security Self-Audit Checklist (page 13), this picture guide and poster set clarifies best practices for comprehensive food protection and includes food security and emergency preparedness. This resource is useful for staff training and in situations where literacy or language barriers exist as it is available in both English and Spanish.

FORMAT: PDF

LINK: www.naccho.org/tb1715

Food Safety and Security Self-Audit Checklist

An essential tool for food managers, the self-audit checklist integrates food defense and emergency readiness into food safety management, offering a single system for food protection. Using this self-audit tool will reduce the following:

- Risks of unsafe practices;
- Uncertainty in emergencies; and
- Foodborne illness outbreak.

This checklist is available in English, Spanish, Arabic, Chinese, Hmong, Laotian, Oromo, Russian, Vietnamese, and Somali.

FORMAT: PDF

LINK: www.naccho.org/tb1068

Food Safety Self-Inspection Checklist

The Food Safety Self-Inspection Checklist was developed to provide a simple way to routinely perform food safety evaluations in food-service establishments.

FORMAT: PDF

LINK: www.naccho.org/tb1703

Food Security Self-Inspection Checklist

Designed for the food establishments in your community, this checklist will prove useful for developing a security plan to defend against food tampering. It is suggested that the checklist be used for periodic evaluation and updating of food security plans. This checklist is available in English, Spanish, Arabic, Chinese, Hmong, Laotian, Oromo, Russian, Vietnamese, and Somali.

FORMAT: PDF

LINK: www.naccho.org/tb282

Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document

This is a toolkit for decision-making in the event of potentially infectious wastes associated with highly pathogenic avian influenza H5N1 and is based upon epidemiological principles and practices. The toolkit contains a model for deciding how to manage potentially infectious wastes, fact sheets for the waste management industry, a speaker's packet for educating local decision-makers, and guidance for garbage collection at quarantined sites.

FORMAT: PDF/PowerPoint®

LINK: www.naccho.org/tb1712

In An Emergency: Salvage or Discard Fact Sheet

This single-page reference should be used during an emergency by food managers or environmental health professionals to help decide whether to salvage or discard food, furnishings, and equipment during cleanup and recovery. This fact sheet is available in English, Spanish, Arabic, Chinese, Hmong, Laotian, Oromo, Russian, Vietnamese, and Somali.

FORMAT: PDF

LINK: www.naccho.org/tb1043



Plan to Be Safe Campaign Toolkit

Evacuation and Shelter-in-Place

Plan to Be Safe Campaign Toolkit

Educate your community about emergency preparedness with this inclusive toolkit. Customizable documents include a poster, take-away brochure, and tri-fold brochure that emphasize preparing a disaster kit with at least nine essential items. Each product in the toolkit is available in a downloadable format allowing for individual customization.

FORMAT: PDF

LINK: www.naccho.org/tb302

Urban to Rural Evacuation Tool

This online map-based tool estimates the number of evacuees expected to arrive in counties surrounding major U.S. cities in the event of a dirty bomb, pandemic flu, or chemical incident. The capabilities of this tool include identifying resources (e.g., pharmacies, hospitals) within a county, modeling the percent change in population, the percent of increased population, and the actual number of evacuees expected to arrive in each county.



FORMAT: Online

LINK: www.naccho.org/tb1572



Exercises

Building a Public Health Community of Practice: A Biosurveillance Resource Compendium

This toolkit helps LHDs to implement an effective, comprehensive biosurveillance program. The compendium includes a series of articles on implementing biosurveillance initiatives; examples of real-world tools; interactive exercises, including a plague scenario and salmonella outbreak; and a research report on biosurveillance system efficacy. This resource also can help strengthen partnerships with stakeholders at all levels of government and with law enforcement, first responders, and schools.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na230cd

Conducting a BT Tabletop: A “how-to” Guide

Engage your community partners with tabletop exercises. Conducting a BT Tabletop: A “how-to” Guide provides state and local public health professionals with information and guidance on the key ingredients to consider when developing and facilitating a tabletop exercise including setting goals; selecting participants, a coordinator, and a facilitator; developing the scenario and questions; and logistical issues.

FORMAT: **PDF**

LINK: www.naccho.org/tb67

Designing, Implementing, and Evaluating a Public Health Exercise: A Dirty Bomb Disaster

This tool is a DVD-based interactive training course designed to assist public health and emergency management professionals in designing and conducting a full-scale disaster exercise. The DVD includes video footage of a full-scale dirty bomb disaster drill, an interactive training manual, and a chapter-based lecture series focused on the design and evaluation components of a public health exercise.

FORMAT: **DVD**

LINK: www.naccho.org/na99dvd

Master the Disaster!

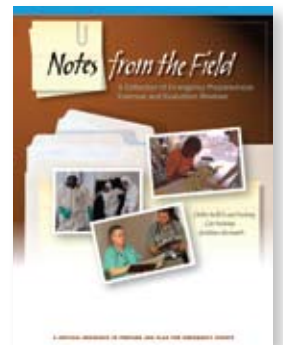
Master the Disaster! is an interactive and customizable emergency preparedness tabletop exercise builder designed specifically for public health agencies. This easy-to-use product features seven public health emergency scenarios (anthrax, botulism, hurricane, pandemic influenza, plague, radiological dispersal devices, and smallpox) and step-by-step instructions for planning, designing, conducting, and evaluating a tabletop exercise. Users can create realistic exercises with scripts for each scenario and an extensive photo library and question bank. Master the Disaster! is based on, and consistent with, the Homeland Security Exercise and Evaluation Program, the National Incident Management System, and the National Planning Scenarios.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na162cd

Notes from the Field: A Collection of Emergency Preparedness Exercises and Evaluation Reviews

Gain a better understanding of the roles of a variety of partners in emergency preparedness, including local public health practitioners, first responders, and healthcare workers. This resource contains peer reviews of a variety of exercise and evaluation documents—all of which may be adapted for use by LHDs. Each document has been reviewed by members of the NACCHO Exercise and Evaluation Workgroup on the basis of resource, target audience, experience level, and format.



FORMAT: **PDF**

LINK: www.naccho.org/tb1071

Planning and Implementing a Public Health Exercise for Radiological Events: An Exercise Guide

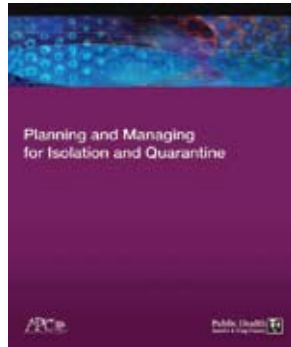
This CD-ROM can be used as a process guide for LHDs to perform an operations-based exercise for an incident involving radioactive agents such as a dirty bomb. The guide contains numerous Web links to planning and training resources and a video overview of a major field functional exercise. This guide should be used along with Designing, Implementing, and Evaluating a Public Health Exercise: A Dirty Bomb Disaster (page 15).

FORMAT: **CD-ROM**

LINK: www.naccho.org/na156cd

Planning and Managing for Isolation and Quarantine

In the absence of rapid and definitive diagnostic tests, vaccines, or cures, isolation and quarantine remains the best public health strategy against the spread of mass illness. Help your jurisdiction develop its capacity to respond to events that may require large-scale isolation and quarantine. Designed for a variety of users, this toolkit is both easy to use and navigate.



FORMAT: **Online**

LINK: www.naccho.org/tb655

The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships

These resources are intended to help local public health agencies—who may have time and staffing constraints—plan and conduct infectious diseases drills in their communities.



FORMAT: **PDF**

LINK: www.naccho.org/tb769

Isolation and Quarantine

Building Preparedness: Proven Tools for your Health Department

This compilation includes Preparing for Pandemic Flu: Guidance for Business, Government Agencies, and Community-based Organizations and Speak First: Communicating Effectively in Times of Crisis and Uncertainty. LHDs will learn about preparedness issues, such as isolation and quarantine, workforce activation, and vulnerable populations planning.

FORMAT: **DVD**

LINK: www.naccho.org/na286dvd

Planning and Managing for Isolation and Quarantine

In the absence of rapid and definitive diagnostic tests, vaccines, or cures, isolation and quarantine remains the best public health strategy against the spread of mass illness. Help your jurisdiction develop its capacity to respond to events that may require large-scale isolation and quarantine. Designed for a variety of users, this toolkit is both easy to use and navigate.

FORMAT: **Online**

LINK: www.naccho.org/tb655

Mass Fatalities Management

Managing Mass Fatalities: A Toolkit for Planning

The care and management of the dead is one of the most difficult aspects of disaster response and recovery operations. This toolkit is based on lessons learned from actual events and provides LHDs with scalable, operational direction and tools to create

a localized plan. The resources can help LHDs identify stakeholders, develop a planning process, and provide guidance for coroner responsibilities at the incident site, morgue, and family assistance center. This toolkit is consistent with the Department of Homeland Security's National Response Plan.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na252cd

Mass Medical Countermeasures

Bio-Pack Toolkit

This toolkit showcases Montgomery County's (MD) innovative Bio-Pack program that pre-positions medications with first responders before a public health emergency. This program provides first responders with the protection they need to safely respond to a public health emergency. The toolkit includes an educational video and a guide for LHDs.



FORMAT: **PDF/Video**

LINK: www.naccho.org/tb681

Clinic Planning Model Generator

Create a quick and accurate model that will provide immediate assistance with planning for a public health vaccination or dispensing clinic. This tool, developed in collaboration with the Institute for Systems Research at the University of Maryland, can be used in the advanced planning stages or for support during a public health emergency.

FORMAT: **Online**

LINK: www.naccho.org/tb258

Emergency Dispensing Site Action Plan Template

This template is an all-hazards post-exposure prophylaxis response plan capable of addressing a range of public health threats. The template lays out a process for planning, opening, operating, and closing an emergency dispensing site or dispensing vaccination center and includes job action sheets and incident response forms.

FORMAT: **PDF/Word®**

LINK: www.naccho.org/tb1707

Emergency Dispensing Site Staff Training Series

With this training series, LHDs can teach volunteers how to use job action sheets, work within the chain of command, trouble-shoot bottle necks, and identify client barriers to service. Developed and evaluated in conjunction with the Massachusetts Department of Public Health and Access Umbrella Inc., these trainings are interactive experiences that build knowledge and skills through team work and group problem solving.

FORMAT: **PDF**

LINK: www.naccho.org/tb1571

Incident Management Team Training

This resource sets the foundation for a regional emergency mass prophylaxis system. It is composed of an all-hazards post-exposure prophylaxis response plan capable of addressing a range of public health threats and incident management team training. The training, which has been designed for senior management, develops knowledge and skills in managing mass prophylaxis operations, draws on participant experience and expertise, and encourages participants to identify their learning needs.

FORMAT: **PowerPoint®/Word®**

LINK: www.naccho.org/tb1704

Medical Mass Care during an Influenza Pandemic: Guide and Toolkit for Establishing Care Centers

This toolkit is a resource for developing plans for medical mass care. The toolkit provides scalable, operational direction and tools for the establishment of alternative care sites to meet the healthcare needs of patients requiring hospital care. The guide focuses on pandemic influenza but can be adapted for other public health emergencies requiring medical mass care.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na243cd

PDA Model-eMedCheck

An electronic medical screening tool can decrease the amount of time spent on patient screening or registration, improve accuracy of the patient receiving the correct medication, and serve as a data-collection system. eMedCheck, used on a personal digital assistant Palm T|X Handheld, is a medical screening tool that has been tested and evaluated during exercises and real-life events at LHDs.

FORMAT: **Online**

LINK: www.naccho.org/tb1698

Plan to Be Safe: Training Modules for Emergency Operations of Dispensing and Vaccination Clinics: A Guide for Public Health Program Planners

This toolkit is an introductory course on public health clinic operations for training public health staff. The toolkit includes a booklet for instructors that incorporates four training modules, background materials and handouts, and two training videos that demonstrate mock vaccination clinics.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na102cd

Point of Distribution Staff Training Series

This training is designed to develop knowledge and skills by drawing upon participant experience. This approach is well-suited for local public health and Medical Reserve Corps volunteers who are leaders in their LHDs or communities.

FORMAT: **Word®**

LINK: www.naccho.org/tb1716

Public Health Workforce Team Plan

The Public Health Workforce Team Plan helps LHDs define emergency response teams, functional roles, job classifications, knowledge and capabilities, and the training resources needed for staff to respond more effectively during various emergency response scenarios.

FORMAT: **Online**

LINK: www.naccho.org/tb1545

Walk-in or Drive-thru: POD Model Comparisons from the Erie County Hepatitis A Experience

With less than 24 hours' notice, Erie County (NY) responded to a hepatitis A outbreak. This webcast provides a comparison of Erie County's initial walk-through POD and the follow-up drive-thru model. The webcast also includes important lessons in engaging the public and the essential staff and volunteers involved in operations.

FORMAT: **Webcast**

LINK: www.naccho.org/tb1691

Medical Surge Capacity

Emergency Dispensing Site Staff Training Series

With this training series, LHDs can teach volunteers how to use job action sheets, work within the chain of command, trouble-shoot bottle necks, and identify client barriers to service. Developed and evaluated in conjunction with the Massachusetts Department of Public Health and Access Umbrella Inc., these trainings are interactive experiences that build knowledge and skills through team work and group problem solving.

FORMAT: **PDF**

LINK: www.naccho.org/tb1571

Hospital Surge Capacity Toolkit

Designed as a resource for healthcare facilities, the Hospital Surge Capacity Toolkit provides easy access to all the documents needed to create comprehensive plans to address providing medical surge capacity; patient tracking within the hospital and during patient forwarding activities; status reporting; requesting resources; and establishing alternate care sites.



FORMAT: **CD-ROM or Publication**

LINK: www.naccho.org/tb1551

Point of Distribution Staff Training Series

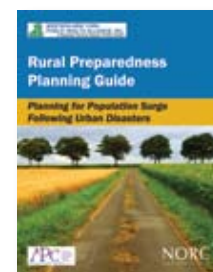
This training is designed to develop knowledge and skills by drawing upon participant experience. This approach is well-suited for local public health and Medical Reserve Corps volunteers who are leaders in their LHDs or communities.

FORMAT: **Word®**

LINK: www.naccho.org/tb1716

Rural Preparedness Planning Guide

This guide assists rural and suburban preparedness officials in developing response plans to address anticipated population surge and is a companion to the online Urban to Rural Evacuation Tool (page 14). Guidelines are based on the findings of an expert panel of rural and suburban emergency preparedness planners convened in 2008.



FORMAT: **PDF or Publication**

LINK: www.naccho.org/tb1516

Pandemic Influenza Preparedness

Avian Influenza and Pandemic Influenza Presentation

This presentation is both a resource for LHDs to educate their communities and a self-study for persons who wish to increase their own knowledge and awareness of avian and pandemic influenzas. This presentation includes a PowerPoint® presentation with speaker's notes, pre- and post-tests, suggested handouts, and interactive activities.

FORMAT: PDF/Word®/PowerPoint®

LINK: www.naccho.org/tb875

Building Preparedness: Proven Tools for your Health Department

This compilation includes Preparing for Pandemic Flu: Guidance for Business, Government Agencies, and Community-based Organizations and Speak First: Communicating Effectively in Times of Crisis and Uncertainty. LHDs will learn about preparedness issues, such as isolation and quarantine, workforce activation, and vulnerable populations planning.

FORMAT: DVD

LINK: www.naccho.org/na286dvd

Business Not as Usual: Preparing for Pandemic Flu

This tool gives LHDs the resources to help businesses, government agencies, and community-based organizations with their pandemic flu planning efforts. This 20-minute video profiles leaders from a variety of organizations as they prepare for the consequences of an influenza pandemic. The stories illustrate key elements of planning that apply to all of us, no matter where we work.

FORMAT: Online

LINK: www.naccho.org/tb1323



Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document

This is a toolkit for decision-making in the event of potentially infectious wastes associated with highly pathogenic avian influenza H5N1 and is based upon epidemiological principles and practices. The toolkit contains a model for deciding how to manage potentially infectious wastes, fact sheets for the waste management industry, a speaker's packet for educating local decision-makers, and guidance for garbage collection at quarantined sites.

FORMAT: PDF/PowerPoint®

LINK: www.naccho.org/tb1712

Home Care Guide: Providing Care at Home

Help educate the public about providing care at home for influenza or other health issues that may require acute care for homebound patients. This product can be distributed through hospital emergency room admissions and private physician offices before and during flu season to educate the public on preventing the spread of diseases.

FORMAT: CD-ROM or Publication

LINK: www.naccho.org/tb1720

Keeping Children and Teens Home with Flu

This H1N1-related comic fact sheet helps educate parents about when and how to keep children at home if they are sick and provides strategies parents could use to keep children at home and ideas for how to plan ahead for back-up child care. The fact sheet is available in English, Spanish, Amharic, Arabic, Chinese, Khmer, Korean, Punjabi, Russian, Somali, Tagalog, Ukrainian, and Vietnamese.



FORMAT: PDF

LINK: www.naccho.org/tb1719

Flu Prevention and Care Guide

This educational flyer offers key messages about flu prevention, tools to minimize the spread of the flu, and items needed to care for the ill at home.

FORMAT: PDF

LINK: www.naccho.org/tb1731

Local Health Department Guide to Pandemic Influenza Planning

This guide is intended to help LHDs as part of a multi-sector effort to plan for and respond to pandemic influenza. This guide includes the following:

- An overview of key issues that should be considered for inclusion in a local jurisdiction's pandemic influenza plan;
- Examples of ways in which other jurisdictions have addressed the topics described in the guide; and
- Links to information that can be used to further investigate the topics or resources that can be used to customize tools for individual jurisdictions.

FORMAT: PDF

LINK: www.naccho.org/tb658

Medical Mass Care during an Influenza Pandemic: Guide and Toolkit for Establishing Care Centers

This toolkit is a resource for developing plans for medical mass care. The toolkit provides scalable, operational direction and tools for the establishment of alternative care sites to meet the healthcare needs of patients requiring hospital care. The guide focuses on pandemic influenza but can be adapted for other public health emergencies requiring medical mass care.

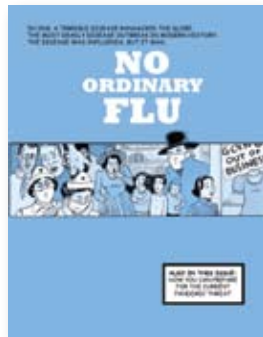
FORMAT: CD-ROM

LINK: www.naccho.org/na243cd

No Ordinary Flu

Communicate crucial preparedness messages to the most vulnerable citizens including limited-English-proficient, non-English-proficient, and low-literacy groups. This comic book graphically depicts what a pandemic might look like and demonstrates through illustration how individuals can prepare for the flu. It also helps audiences visualize how everyday life will change in the event of a pandemic flue outbreak.

This resource is available in English, Spanish, Amharic, Arabic, Cambodian, Chinese, Korean, Laotian, Russian, Somali, Ukrainian, and Vietnamese.



FORMAT: PDF or Publication

LINK: www.naccho.org/tb1318

Pandemic Influenza School Planning Toolkit

This toolkit is designed to help guide the development of pandemic-specific measures to augment a school's existing emergency plan. The toolkit includes a plan template supported by communications and continuity of instruction tools.

FORMAT: CD-ROM

LINK: www.naccho.org/na260cd



Pandemic Influenza Training Module for Latino Health Promoters

This module is designed to help the Latino Health Promoters and others serving the Latino community prepare for pandemic influenza and serves as a complement to the Emergency Preparedness Training Curriculum for Latino Health Promoters (page 25).

FORMAT: PDF

LINK: www.naccho.org/tb1733

Preparing for Pandemic Flu Pocket Guide

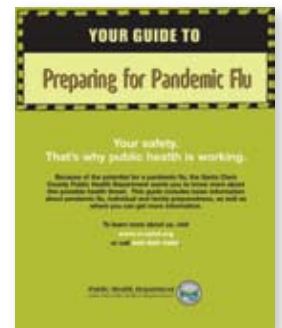
The customizable Pandemic Flu Pocket Guide outlines what the public should know about pandemic flu. This easy-to-carry guide does the following:

- Describes distinctions between seasonal flu and pandemic flu;
- Provides information on what to expect during a pandemic event; and
- Explains how to control the spread of disease.

This resource is customizable with local emergency broadcast information, local emergency resource listings, and personal contact numbers.

FORMAT: PDF

LINK: www.naccho.org/tb657



Stop the Spread! A Toolkit for Preventing the Spread of Germs in Clinics and Office Settings

This toolkit has been developed to engage the medical community in pandemic influenza preparedness and focuses on infection control measures to prevent the spread of germs, including influenza. This customizable toolkit includes office and clinic information, patient education materials, and an audio slide presentation on infection control measures.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na259cd

The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships

These resources are intended to help local public health agencies—who may have time and staffing constraints—plan and conduct infectious diseases drills in their communities.

FORMAT: **PDF**

LINK: www.naccho.org/tb759

Partnerships and Collaborations

Building Preparedness: Proven Tools for your Health Department

This compilation includes Preparing for Pandemic Flu: Guidance for Business, Government Agencies, and Community-based Organizations and Speak First: Communicating Effectively in Times of Crisis and Uncertainty. LHDs will learn about preparedness issues, such as isolation and quarantine, workforce activation, and vulnerable populations planning.

FORMAT: **DVD**

LINK: www.naccho.org/na286dvd

Business Not as Usual: Preparing for Pandemic Flu

This tool gives LHDs the resources to help businesses, government agencies, and community-based organizations with their pandemic flu planning efforts. This 20-minute video profiles leaders from a variety of organizations as they prepare for the consequences of an influenza pandemic. The stories illustrate key elements of planning that apply to all of us, no matter where we work.

FORMAT: **Online**

LINK: www.naccho.org/tb1323

Cross-Border Issue Analysis: Guide to Multi-jurisdictional Collaborations

The Guide to Multi-jurisdictional Collaborations is a resource for leaders in preparedness who seek answers about their community's capacity to respond to disasters. This resource includes examples of laws, inter-jurisdictional cooperation agreements, collaborations, policies, practices, and procedures. It also addresses various means to develop agreements, potential legal issues these agreements may generate, and the benefits and liabilities governments and their agents may reasonably expect when entering into such agreements.

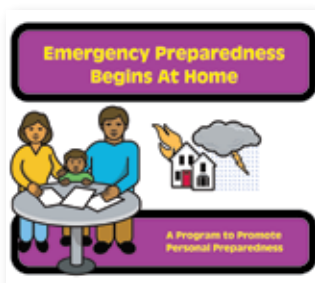


FORMAT: **PDF**

LINK: www.naccho.org/tb1690

Emergency Preparedness Begins at Home

These pre-packaged tools are designed for use by public health staff at community workshops, health fairs, and in-service trainings. The contents of the CD-ROM include home preparedness surveys, checklists, and worksheets; a presentation with speaker's notes; and video and audio clips suitable for use on local cable and radio stations.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na266cd

Home Care Guide: Providing Care at Home

Help educate the public about providing care at home for influenza or other health issues that may require acute care for homebound patients. This product can be distributed through hospital emergency room admissions and private physician offices before and during flu season to educate the public on preventing the spread of diseases.

FORMAT: **CD-ROM or Publication**

LINK: www.naccho.org/tb1720

Leadership and Advocacy Training Materials

The tools in this publication can be used to offer education about mutual aid agreements. These materials also provide a forum for developing implementation plans and can be readily adapted to build advocacy capacity for other local issues. Materials include the following:

- Making Mutual Aid Happen: A Leadership and Advocacy Training;
- Case example;
- Participant evaluation form; and
- Trainer evaluation form.

FORMAT: **PDF/PowerPoint®**

LINK: www.naccho.org/tb1705

Local Health Department Guide to Pandemic Influenza Planning

This guide is intended for LHDs as part of a multi-sector effort to plan for and respond to pandemic influenza. This guide includes the following:

- An overview of key issues that should be considered for inclusion in a local jurisdiction's pandemic influenza plan;
- Examples of ways in which other jurisdictions have addressed the topics described in the guide; and
- Links to information that can be used to further investigate the topics or resources that can be used to customize tools for individual jurisdictions.

FORMAT: **PDF**

LINK: www.naccho.org/tb658

Preparing an Emergency-Ready Workforce: How to Create a Partnership between Your Public Health Agency and the Child Care Community

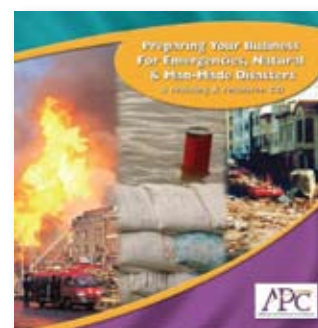
This resource helps LHDs to enhance emergency preparedness efforts by creating and fostering a collaborative partnership with long-term child care providers. This two-page tip sheet helps identify solutions for meeting child care needs of critical service workers and can help identify needs and partners prior to a public health emergency.

FORMAT: **PDF**

LINK: www.naccho.org/tb269

Preparing Your Business for Emergencies, Natural and Man-Made Disasters

Designed to assist administrators of small- to mid-sized businesses in preparing for emergencies and disasters, this toolkit includes a 10-question self-assessment, emergency preparedness plan forms, educational presentations, disaster scenario and exercise, and videos. Some of the topics covered include developing an emergency plan; evacuation and in-place protection; choosing a recovery location; preparing for specific disasters; computer and data security; and decision-making in a disaster.



FORMAT: **CD-ROM**

LINK: www.naccho.org/na133cd

Public Health 101: An Introduction for Public Health Stakeholders

This train-the-trainer tool introduces law enforcement and fire/emergency medical service cadets to the principles of public health, with particular emphasis on the roles and responsibilities of public health during an emergency. The course contains educational materials and trainer's notes, two scenarios, pre- and post-tests, evaluations, and handouts.

FORMAT: **CD-ROM**

LINK: www.naccho.org/tb1730

Public Health Mutual Aid Agreement Materials

These materials can help LHDs begin the process of creating a jurisdiction-appropriate mutual aid agreement. Materials include the following:

- An agreement template;
- Scenarios that provide real world examples of events that may require mutual aid; and
- Frequently asked questions.

This training can be readily adapted by jurisdictions to address other local issues.

FORMAT: **PDF**

LINK: www.naccho.org/tb768

Stop the Spread! A Toolkit for Preventing the Spread of Germs in Clinics and Office Settings

This toolkit has been developed to engage the medical community in pandemic influenza preparedness and focuses on infection control measures to prevent the spread of germs, including influenza. This customizable toolkit includes office and clinic information, patient education materials, and an audio slide presentation on infection control measures.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na259cd

Strengthening Emergency Response Through a Healthcare Coalition

This toolkit can be used as a guide to support the development of a healthcare coalition or as a topic-specific reference to complement existing health response planning in a community. It is designed as a framework, not a substitute, for the collaborative planning process that each health jurisdiction must undertake. This toolkit provides a planning framework, tools, and templates.

FORMAT: **Online**

LINK: www.naccho.org/tb1035

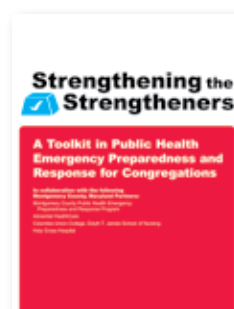


Strengthening the Strengtheners: A Toolkit in Public Health Emergency Preparedness and Response for Congregations

The faith community is an important audience to engage in emergency preparedness planning. This toolkit provides resources for congregations including checklists and assessment questions to help develop plans for a potential emergency. Planning for special populations, such as children, seniors, persons with disabilities, animals, and pets, is also addressed in this toolkit.

FORMAT: **PDF**

LINK: www.naccho.org/tb683



Teaming Up for Emergency Preparedness: How to Create a Partnership between Your Public Health Agency and Area Hospitals

Learn how to develop a hospital-public health partnership that will lead to a more effective emergency response. This two-page, step-by-step tip sheet outlines how to create these beneficial partnerships with community hospitals around emergency preparedness issues. Montgomery County (MD) describes key lessons learned and highlights of their Hospital and Public Health Partnership Group.

FORMAT: **PDF**

LINK: www.naccho.org/tb270

Training

Avian Influenza and Pandemic Influenza Presentation

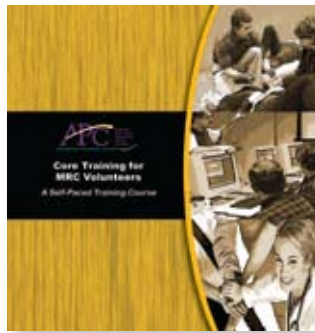
This presentation is both a resource for LHDs to educate their communities and a self-study for persons who wish to increase their own knowledge and awareness of avian and pandemic influenzas. This presentation includes a PowerPoint® presentation with speaker's notes, pre- and post-tests, suggested handouts, and interactive activities.

FORMAT: **PDF/Word®/PowerPoint®**

LINK: www.naccho.org/tb875

Core Training for Medical Reserve Corps (MRC) Volunteers

This training program guides MRC volunteer candidates through various topics that conform to the MRC Core Competencies Matrix. The tool covers various topics, including disaster preparedness, universal precautions, the Health Insurance Portability and Accountability Act (HIPAA), and other topics essential for the proper training of volunteers. The CD-ROM includes resource links, videos, a course map, and exercises for self-assessment.



FORMAT: **CD-ROM**

LINK: www.naccho.org/tb1728

Decision Making in the Field during Disasters

This interactive module simulates the real decisions public health workers might face in a major flood or chemical spill. This resource includes background information, two scenarios, and questions to assess how the user might address various issues encountered during a disaster.

FORMAT: **CD-ROM**

LINK: www.naccho.org/tb1722

Disaster Strikes – Environmental Health Responds: Stories from the Field

This resource illustrates the necessary skills environmental health professionals will need when disaster strikes.

This computer-based training draws on the real-life experiences (e.g., flood, earthquake, hurricane, pesticide warehouse fire) of environmental health professionals who share valuable tips, techniques, and lessons learned that can guide LHDs through the preparation, response, and recovery stages of emergencies and disasters.



FORMAT: **Online**

LINK: www.naccho.org/tb968

Emergency Dispensing Site Staff Training Series

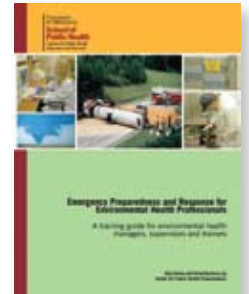
With this training series, LHDs can teach volunteers how to use job action sheets, work within the chain of command, trouble-shoot bottle necks, and identify client barriers to service. Developed and evaluated in conjunction with the Massachusetts Department of Public Health and Access Umbrella Inc., these trainings are interactive experiences that build knowledge and skills through team work and group problem solving.

FORMAT: **PDF**

LINK: www.naccho.org/tb1571

Emergency Preparedness and Response for Environmental Health Professionals: A Training Guide for Environmental Health Managers, Supervisors, and Trainers

This guide contains presentation outlines and group activities designed for environmental health managers and trainers and is a companion trainer guide for the Emergency Preparedness and Response Fundamentals: Training for Environmental Health Professionals (page 25).



FORMAT: **PDF**

LINK: www.naccho.org/tb1711

Emergency Preparedness and Response Fundamentals: Training for Environmental Health Professionals

This computer-based training presents and summarizes the roles and responsibilities of the environmental health professional in a disaster. The course addresses multiple environmental health issues including food safety, radiological materials, and waste management and includes the following:

- An overview of environmental health principles, skills, and roles;
- A review of assessment and management skills;
- Definitions of disasters and emergencies; and
- Guidance for minimizing health impacts.

FORMAT: **Online or CD-ROM**

LINK: www.naccho.org/tb123

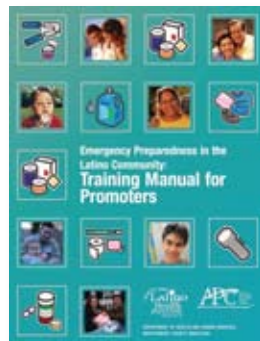
Emergency Preparedness Training Curriculum for Latino Health Promoters

This linguistically and culturally appropriate intervention, available in both English and Spanish, is designed to train *promotores de salud* (lay health promoters) in the basic elements of emergency preparedness. It includes key concepts and messages, the use of educational materials, conduct of group interventions, and documentation of activities to increase awareness, knowledge, and practices regarding emergency preparedness among the Latino community. The curriculum comprises three resources:

- Emergency Preparedness Education for the Latino Community Conducted by Health Promoters: A Mini Pilot Project;
- Emergency Preparedness in the Latino Community: Training Manual for Promoters (English); and
- Emergency Preparedness in the Latino Community: Training Manual for Promoters (Spanish)

FORMAT: **PDF**

LINK: www.naccho.org/tb1504



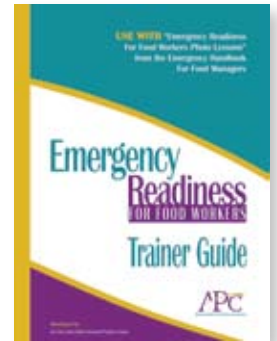
Emergency Readiness for Food Workers: Trainer Guide

Designed for food trainers, this scripted, two-hour course helps teach food workers the fundamentals to preventing and mitigating the threats on food safety and people during an emergency. This guide is a companion to the Emergency Handbook for Food Managers (page 12) and addresses the following:

- How to stop the spread of food contamination for a range of emergency scenarios;
- Managing food in the temperature danger zone when the power is out;
- Keeping food secure from tampering and terrorism; and
- Business recovery following an emergency.

FORMAT: **PDF**

LINK: www.naccho.org/tb652



Emergency Risk Communication for Public Health Professionals

This introductory, Web-based course covers topics including planning for an emergency, creating effective messages, and interacting with the media during a crisis. The course includes audio and video clips, downloadable worksheets and checklists, and a simulated influenza outbreak to put risk-communication principles into action.

FORMAT: **Online**

LINK: www.naccho.org/tb697

Leadership and Advocacy Training Materials

The tools in this publication can be used to offer education about mutual aid agreements. These materials also provide a forum for developing implementation plans and can be readily adapted to build advocacy capacity for other local issues. Materials include the following:

- Making Mutual Aid Happen: A Leadership and Advocacy Training;
- Case example;
- Participant evaluation form; and
- Trainer evaluation form.

FORMAT: **PowerPoint®/PDF**

LINK: www.naccho.org/tb1705

Local Heroes

Local Heroes is an emergency preparedness training and social marketing campaign for public health agencies designed to introduce public health workers to the concepts within emergency preparedness and their role in a response. This “train-the-trainer” resource includes materials and presentations designed to teach individuals how to deliver training to their public health workforce and introduce public health employees to the concept of emergency preparedness.



FORMAT: DVD

LINK: www.naccho.org/na129dvd

Mass Triage Interactive Training: A Short Course

This train-the-trainer toolkit provides training in triage methods for those providers responding to mass casualty incidents involving hazardous agents. This resource is based on the National Disaster Life Support Foundation Decontamination (NDLS-D) training. The CD-ROM also provides an overview for educators on other triage methods and links for other training resources. This CD-ROM is not intended as a substitute for hands-on training.

FORMAT: CD-ROM

LINK: www.naccho.org/na229cd

Pandemic Influenza Training Module for Latino Health Promoters

This module is designed to help the Latino Health Promoters and others serving the Latino community prepare for pandemic influenza and serves as a complement to the Emergency Preparedness Training Curriculum for Latino Health Promoters (page 25).

FORMAT: PDF

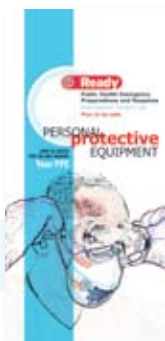
LINK: www.naccho.org/tb1733

Personal Protective Equipment Toolkit

Learn the basics of personal protective equipment (PPE) before considering the creation of a PPE stockpile. This toolkit includes a video and brochure to help LHDs learn the basics of PPE.

FORMAT: PDF/Video

LINK: www.naccho.org/tb682



Planning and Managing for Isolation and Quarantine

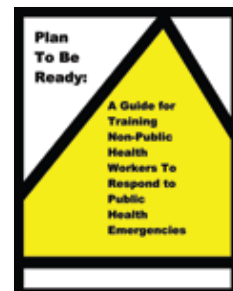
In the absence of rapid and definitive diagnostic tests, vaccines, or cures, isolation and quarantine remains the best public health strategy against the spread of mass illness. Help your jurisdiction develop its capacity to respond to events that may require large-scale isolation and quarantine. Designed for a variety of users, this toolkit is both easy to use and navigate.

FORMAT: Online

LINK: www.naccho.org/tb655

Plan to Be Ready: A Guide for Training Non-Public Health Workers to Respond to Public Health Emergencies

This toolkit is designed to help LHDs and others conduct public health preparedness training for non-public health workers. It provides all the materials and information necessary to administer basic training on emergency preparedness. The toolkit includes information on biological, chemical, and radiological agents; risk communication; personal and family preparedness; and an all-hazards model.



FORMAT: PDF

LINK: www.naccho.org/tb684

Plan to Be Safe: Training Modules for Emergency Operations of Dispensing and Vaccination Clinics: A Guide for Public Health Program Planners

This toolkit is an introductory course on public health clinic operations for training public health staff. The toolkit includes a booklet for instructors that incorporates four training modules, background materials and handouts, and two training videos that demonstrate mock vaccination clinics.

FORMAT: CD-ROM

LINK: www.naccho.org/na102cd

Point of Distribution Staff Training Series

This training is designed to develop knowledge and skills by drawing upon participant experience. This approach is well-suited for local public health and Medical Reserve Corps volunteers who are leaders in their LHDs or communities.

FORMAT: Word®

LINK: www.naccho.org/tb1716

PPE, Decontamination, and Mass Triage: A Short Course

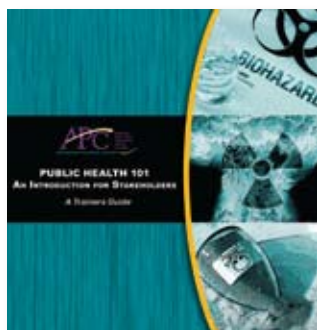
This course provides introductory training in three critical competency areas for those responding to mass casualty incidents involving hazardous agents. This DVD uses videos to illustrate the proper use of medical Level C personal protective equipment, mass casualty triage, and the setup and takedown of a field decontamination unit. This resource is based on NDLS-D training but is not intended as a substitute for hands-on training, nor does it result in NDLS-D or any other hazardous materials certification.

FORMAT: DVD

LINK: www.naccho.org/na158dvd

Public Health 101: An Introduction for Public Health Stakeholders

This train-the-trainer tool introduces law enforcement and fire/emergency medical service cadets to the principles of public health, with particular emphasis on the roles and responsibilities of public health during an emergency. The course contains educational materials and trainer's notes, two scenarios, pre- and post-tests, evaluations, and handouts.



FORMAT: CD-ROM

LINK: www.naccho.org/tb1730

Public Health Workforce Team Plan

The Public Health Workforce Team Plan helps LHDs define emergency response teams, functional roles, job classifications, knowledge and capabilities, and the training resources needed for staff to respond more effectively during various emergency response scenarios.

FORMAT: Online

LINK: www.naccho.org/tb1545

Responding to Chemical and Radiological Disasters: A Self-Paced Training Course

Designed for public health and healthcare professionals, this course provides a basic overview of radiation and toxicology, followed by the role of public health in radiological disasters including more detailed training on radiological and chemical incidents. All-hazards modules introducing mass triage, decontamination, and the use of personal protective equipment are also included. The CD-ROM contains supplemental videos and additional training resources.

FORMAT: CD-ROM

LINK: www.naccho.org/na157cd

Responding to Chemical and Radiological Terrorism: Training Manual

This three-volume set is a collection of training and tutorial materials compiled for awareness-level training on how to respond to incidences involving nuclear, radiological, or chemical weapons of mass destruction. This training is designed for public health staff, emergency room staff, and first responders and contains materials for the trainer to customize the training.

FORMAT: CD-ROM

LINK: www.naccho.org/na98cd

Speak First: Communicating Effectively in Times of Crisis and Uncertainty

This tool teaches LHD employees how to effectively deliver the first messages in the early hours of a crisis and provides ways to teach others how to master these best practices. This is a crucial training for staff who may have to speak to the public during a crisis including public health directors, communication specialists, receptionists, on-scene responders, or elected officials.



FORMAT: CD-ROM/Booklet

LINK: www.naccho.org/na110

Using ESSENCE IV: A Self-Paced Training Course

Designed for public health and healthcare providers, this resource provides interactive guidance on the use of the ESSENCE. It contains an objectives-based learning assessment that will introduce the software and highlight its values and applications through a series of modules that cover the following:

- The purpose of the software and its importance as a syndromic surveillance system;
- Various statistical functions and algorithms used in the system; and
- The use of alerts and queries in daily surveillance.

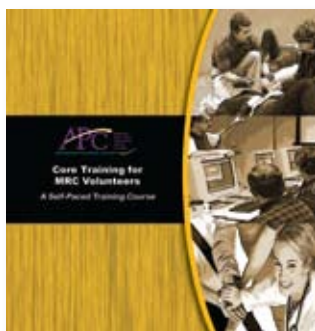
FORMAT: CD-ROM

LINK: www.naccho.org/na231cd

Volunteer Management and Donations

Core Training for Medical Reserve Corps (MRC) Volunteers

This training program guides MRC volunteer candidates through various topics that conform to the MRC Core Competencies Matrix. The tool covers various topics, including disaster preparedness, universal precautions, the Health Insurance Portability and Accountability Act (HIPAA), and other topics essential for the proper training of volunteers. The CD-ROM includes resource links, videos, a course map, and exercises for self-assessment.



FORMAT: **CD-ROM**

LINK: www.naccho.org/tb1728

Emergency Dispensing Site Staff Training Series

With this training series, LHDs can teach volunteers how to use job action sheets, work within the chain of command, trouble-shoot bottle necks, and identify client barriers to service. Developed and evaluated in conjunction with the Massachusetts Department of Public Health and Access Umbrella Inc., these trainings are interactive experiences that build knowledge and skills through team work and group problem solving.

FORMAT: **PDF**

LINK: www.naccho.org/tb1571

Plan to Be Ready: A Guide for Training Non-Public Health Workers to Respond to Public Health Emergencies

This toolkit is designed to help LHDs and others conduct public health preparedness training for non-public health workers. It provides all the materials and information necessary to administer basic training on emergency preparedness. The toolkit includes information on biological, chemical, and radiological agents; risk communication; personal and family preparedness; and an all-hazards model.

FORMAT: **PDF**

LINK: www.naccho.org/tb684

Point of Distribution Staff Training Series

This training is designed to develop knowledge and skills by drawing upon participant experience. This approach is well-suited for local public health and Medical Reserve Corps volunteers who are leaders in their LHDs or communities.

FORMAT: **Word®**

LINK: www.naccho.org/tb1716

Public Health Workforce Team Plan

The Public Health Workforce Team Plan helps LHDs define emergency response teams, functional roles, job classifications, knowledge and capabilities, and the training resources needed for staff to respond more effectively during various emergency response scenarios.

FORMAT: **Online**

LINK: www.naccho.org/tb1545

Vulnerable Populations

Building Preparedness: Proven Tools for your Health Department

This compilation includes Preparing for Pandemic Flu: Guidance for Business, Government Agencies, and Community-based Organizations and Speak First: Communicating Effectively in Times of Crisis and Uncertainty. LHDs will learn about preparedness issues, such as isolation and quarantine, workforce activation, and vulnerable populations planning.



FORMAT: DVD

LINK: www.naccho.org/na286dvd

Emergency Preparedness Checklist for Case Management and Home Care Services

The Emergency Preparedness Checklist was designed to be inserted directly into a client's chart and provides the necessary information clients receiving home care and case management services need to develop an emergency plan and gather a three-day supply of nine essential items in preparation for an emergency event. This checklist can be used in conjunction with the Plan to Be Safe Campaign materials (page 31).



FORMAT: PDF

LINK: www.naccho.org/tb967

Emergency Preparedness Checklist for Nursing Homes, Assisted Living Facilities, and Group Homes

This resource helps to ensure that healthcare facilities are well prepared, able to shelter-in-place, and self-sufficient during a variety of emergencies. This checklist is designed to assist with the following:



- Emergency preparedness training, planning, and assessment;
- Annual quality-of-care surveys;
- Follow-up inquiries and consultation; and
- Contacting facility administrators during actual emergencies.

Although licensing and quality standards vary by jurisdiction, public health professionals can adapt this template to suit their needs. This checklist can be used in conjunction with the Plan to Be Safe Campaign materials (page 33).

FORMAT: PDF

LINK: www.naccho.org/tb135

Emergency Preparedness Training Curriculum for Latino Health Promoters

This linguistically and culturally appropriate intervention, available in both English and Spanish, is designed to train *promotores de salud* (lay health promoters) in the basic elements of emergency preparedness. It includes key concepts and messages, the use of educational materials, conduct of group interventions, and documentation of activities to increase awareness, knowledge, and practices regarding emergency preparedness among the Latino community. The curriculum comprises three resources:

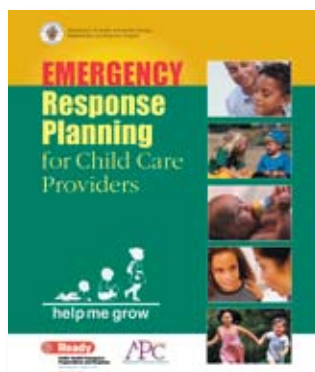
- Emergency Preparedness Education for the Latino Community Conducted by Health Promoters: A Mini Pilot Project;
- Emergency Preparedness in the Latino Community: Training Manual for Promoters (English and Spanish); and
- Emergency Preparedness in the Latino Community: Training Manual for Promoters (Spanish)

FORMAT: PDF

LINK: www.naccho.org/tb1504

Emergency Response Planning for Child Care Providers

Teach child care providers how to establish an all-hazard emergency response plan for their child care program and prepare them to help children cope in the aftermath of a traumatic event. This toolkit, developed collaboratively in Montgomery County (MD), contains a train-the-trainer guide and a CD-ROM with PowerPoint® slides and speaker's notes.



FORMAT: **PDF**

LINK: www.naccho.org/tb650

Home Care Guide: Providing Care at Home

Help educate the public about providing care at home for influenza or other health issues that may require acute care for homebound patients. This product can be distributed through hospital emergency room admissions and private physician offices before and during flu season to educate the public on preventing the spread of diseases.

FORMAT: **CD-ROM or Publication**

LINK: www.naccho.org/tb1720

In Their Own Voices

This reference guide provides public health preparedness professionals with practical strategies to deal with trauma and torture among immigrant Somali, Vietnamese, and Ethiopian refugees. This resource includes the following:

- Background and baseline information on trauma and torture refugees;
- Challenges that the refugee and immigrant communities face during emergencies;
- Strategies for effective community outreach and education; and
- Methods to help form partnerships with the trauma and torture refugee and immigrant communities.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na249cd

Keeping Children and Teens Home with Flu

This H1N1-related comic fact sheet helps educate parents about when and how to keep children at home if they are sick and provides strategies parents could use to keep children at home and ideas for how to plan ahead for back-up child care. This fact sheet is available in English, Spanish, Amharic, Arabic, Chinese, Khmer, Korean, Punjabi, Russian, Somali, Tagalog, Ukrainian, and Vietnamese.



FORMAT: **PDF**

LINK: www.naccho.org/tb1719

Meeting the Needs of Vulnerable Populations: Equity in Emergency Preparedness

Every community is made up of diverse groups of residents with varied and sometimes complex everyday needs. This Web toolkit helps LHDs to organize, communicate, and connect with their communities. This toolkit includes case studies, strategic planning checklists, and message development tools.



FORMAT: **Online**

LINK: www.naccho.org/tb1694

No Ordinary Flu

Communicate crucial preparedness messages to the most vulnerable citizens including limited-English-proficient, non-English-proficient, and low-literacy groups. This comic book graphically depicts what a pandemic might look like and demonstrates through illustration how individuals can prepare for the flu. It also helps audiences visualize how everyday life will change in the event of a pandemic flu outbreak. This resource is available in English, Spanish, Amharic, Arabic, Cambodian, Chinese, Korean, Laotian, Russian, Somali, Ukrainian, and Vietnamese.

FORMAT: **PDF or Publication**

LINK: www.naccho.org/tb1318

Pandemic Influenza School Planning Toolkit

This toolkit is designed to help guide the development of pandemic-specific measures to augment a school's existing emergency plan. The toolkit includes a plan template supported by communications and continuity of instruction tools.

FORMAT: **CD-ROM**

LINK: www.naccho.org/na260cd

Pandemic Influenza Training Module for Latino Health Promoters

This module is designed to help the Latino Health Promoters and others serving the Latino community prepare for pandemic influenza and serves as a complement to the Emergency Preparedness Training Curriculum for Latino Health Promoters (page 29).

FORMAT: **PDF**

LINK: www.naccho.org/tb1733

Plan to Be Safe Campaign Toolkit

Educate your community about emergency preparedness with this inclusive toolkit. Customizable documents include a poster, take-away brochure, and tri-fold brochure that emphasize preparing a disaster kit with at least nine essential items. Each product in the toolkit is available in a downloadable format allowing for individual customization.



FORMAT: **PDF**

LINK: www.naccho.org/tb302

Strengthening the Strengtheners: A Toolkit in Public Health Emergency Preparedness and Response for Congregations

The faith community is an important audience to engage in emergency preparedness planning. This toolkit provides resources for congregations including checklists and assessment questions to help develop plans for a potential emergency. Planning for special populations, such as children, seniors, persons with disabilities, animals, and pets, is also addressed in this toolkit.

FORMAT: **PDF**

LINK: www.naccho.org/tb683



Pictogram-based Signs for Mass Prophylaxis

Alphabetical Index

A

Avian Influenza and Pandemic Influenza
Presentation 9,19,24

B

Bio-Pack Toolkit..... 17
Building a Public Health Community of Practice:
A Biosurveillance Resource Compendium6,15
Building a Continuity of Operations Plan (COOP):
Identifying and Prioritizing Critical Health Services..... 11
Building Preparedness:
Proven Tools for your Health Department.....9,16,19,21,29
Business Not as Usual: Preparing for Pandemic Flu 19,21

C

Clinic Planning Model Generator..... 17
Conducting a BT Tabletop: A “how-to” Guide..... 15
Continuity of Operations Plan (COOP) Training
for Child Care Providers 11
Core Training for Medical Reserve Corps (MRC)
Volunteers 24,28
Crisis Communications Guide and Checklist 9
Crisis, Emergency, and Risk Communication (CERC)
Toolkit..... 9
Cross-Border Issue Analysis: Guide to
Multi-Jurisdictional Collaborations..... 21

D

Decision Making in the Field during Disasters..... 7,12,24
Designing, Implementing and Evaluating
a Public Health Exercise: A Dirty Bomb Disaster..... 7,15
Disaster Strikes – Environmental Health Responds:
Stories from the Field 12,24

E

Emergency Dispensing Site Action Plan Template..... 17
Emergency Dispensing Site Tools 9
Emergency Dispensing Site Staff Training Series.....17,18,24,28
Emergency Handbook for Food Managers..... 12
Emergency Preparedness Begins at Home..... 22
Emergency Preparedness Checklist
for Case Management and Home Care Services 29
Emergency Preparedness Checklist for Nursing Homes,
Assisted Living Facilities, and Group Homes 29
Emergency Preparedness and Response
for Environmental Health Professionals:
A Training Guide for Environmental Health Managers,
Supervisors, and Trainers..... 12,24
Emergency Preparedness and Response
Fundamentals: Training for Environmental Health
Professionals 12,25
Emergency Preparedness Training Curriculum
for Latino Health Promoters 25,29
Emergency Readiness for Food Workers:
Trainer Guide..... 12,25
Emergency Response Planning for Child Care Providers.....30
Emergency Risk Communication for Public Health
Professionals 9,25
Environmental Health Emergency Preparedness
Planning Toolkit 13
Environmental Health Emergency Response Guide..... 13
Environmental Health Planning for Special Events..... 13
Environmental Health Resource Compendium for
Emergency Response..... 13
Equipment and Supplies List for Food Service..... 13

F

Flu Prevention and Care Guide..... 9,19
Food Protection Self-Audit Picture Guide and Poster Set.... 13
Food Safety and Security Self Audit Checklist 13
Food Safety Self-Inspection Checklist..... 13
Food Security Self-Inspection Checklist..... 14

H

“Hello? How May I Help You?” Creating and Operating a Public Information Call Center	10
Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document	7,14,19
Home Care Guide: Providing Care at Home	10,19,22,30
Hospital Surge Capacity Toolkit	18

I

In an Emergency: Salvage or Discard Fact Sheet	14
Incident Management Team Training	17
In their Own Voices	30

K

Keeping Children and Teens Home with Flu	10,19,30
--	----------

L

Leadership and Advocacy Training Materials	22,25
Local Emergency Notification System	10
Local Health Department Guide to Pandemic Influenza Planning	7,20,22
Local Heroes	26

M

Managing Mass Fatalities: A Toolkit for Planning	16
Mass Triage Interactive Training: A Short Course	7,26
Master the Disaster!	7,15
Medical Mass Care during an Influenza Pandemic: Guide and Toolkit for Establishing Care Centers	17,20
Meeting the Needs of Vulnerable Populations: Equity in Emergency Preparedness	30
Monitoring Community Health Status for Emergency Preparedness: From Identifying Needs to Implementing a Syndromic Surveillance System	6

N

No Ordinary Flu	10,20,30
Notes from the Field: A Collection of Emergency Preparedness Exercises and Evaluation Reviews	15

P

Pandemic Influenza School Planning Toolkit	20,31
Pandemic Influenza Training Module for Latino Health Promoters	20,26,31
Personal Protective Equipment Toolkit	8,26
PDA Model-eMedCheck	17
Pictogram-based Signs for Mass Prophylaxis Services	10
Planning and Implementing a Public Health Exercise for Radiological Events: An Exercise Guide	8,15
Planning and Managing for Isolation and Quarantine	16,26
Plan to Be Ready: A Guide for Training Non-Public Health Workers to Respond to Public Health Emergencies	26,28
Plan to Be Safe Campaign Toolkit	10,14,31
Plan to Be Safe: Training Modules for Emergency Operations of Dispensing and Vaccination Clinics: A Guide for Public Health Program Planners	17,26
Point of Distribution Staff Training Series	18,26,28
PPE, Decontamination, and Mass Triage: A Short Course	8,27
Preparing an Emergency-Ready Workforce: How to Create a Partnership between Your Public Health Agency and the Child Care Community	22
Preparing for Outbreak Investigations: How to Plan Your Operation and Prepare Your Staff	6
Preparing for Pandemic Flu Pocket Guide	11,20
Preparing Your Business for Emergencies, Natural and Man-Made Disasters	22
Public Health 101: An Introduction for Public Health Stakeholders	23,27
Public Health Mutual Aid Agreement Materials	23
Public Health Workforce Team Plan	8,18,27,28

R

Responding to Chemical and Radiological Disasters: A Self-Paced Training Course.....	8,27
Responding to Chemical and Radiological Terrorism: Training Manual.....	8,27
Risk Communication and Public Education Toolkit.....	11
Rural Preparedness Planning Guide.....	18

S

Speak First: Communicating Effectively in Times of Crisis and Uncertainty.....	11,27
Stop the Spread! A Toolkit for Preventing the Spread of Germs in Clinics and Office Settings.....	21,23
Strengthening Emergency Response Through a Healthcare Coalition.....	23
Strengthening the Strengtheners: A Toolkit in Public Health Emergency Preparedness and Response for Congregations.....	23,31
Syndromic Surveillance for Epidemiological Investigation: Response Protocols for Disease.....	6

T

Teaming Up for Emergency Preparedness: How to Create a Partnership between Your Public Health Agency and Area Hospitals	23
The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships	8,16,21

U

Urban to Rural Evacuation Tool.....	14
Using ESSENCE IV: A Self-Paced Training Course.....	6,27

W

Walk-in or Drive-thru: Point of Dispensing (POD) Model Comparisons from the Erie County Hepatitis A Experience.....	8,18
---	------

Topical Index

Biosurveillance, Disease Detection, and Investigation

Building a Public Health Community of Practice: A Biosurveillance Resource Compendium	6
Monitoring Community Health Status for Emergency Preparedness: From Identifying Needs to Implementing a Syndromic Surveillance System.....	6
Preparing for Outbreak Investigations: How to Plan Your Operation and Prepare Your Staff	6
Syndromic Surveillance for Epidemiological Investigation: Response Protocols for Disease	6
Using ESSENCE IV: A Self-Paced Training Course.....	6

Chemical, Biological, Radiological, Nuclear, and Explosive Preparedness

Decision Making in the Field during Disasters.....	7
Designing, Implementing, and Evaluating a Public Health Exercise: A Dirty Bomb Disaster.....	7
Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document	7
Local Health Department Guide to Pandemic Influenza Planning	7
Mass Triage Interactive Training: A Short Course.....	7
Master the Disaster!.....	7
Personal Protective Equipment Toolkit	8
Planning and Implementing a Public Health Exercise for Radiological Events: An Exercise Guide.....	8
PPE, Decontamination, and Mass Triage: A Short Course.....	8
Public Health Workforce Team Plan	8
Responding to Chemical and Radiological Disasters: A Self-Paced Training Course.....	8
Responding to Chemical and Radiological Terrorism: Training Manual.....	8
The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships	8
Walk-in or Drive-thru: POD Model Comparisons from the Erie County Hepatitis A Experience.....	8

Communications *(Includes: Information Sharing and Dissemination, and Public Information and Warnings)*

Avian Influenza and Pandemic Influenza Presentation	9
Building Preparedness: Proven Tools for your Health Department	9
Crisis Communications Guide and Checklist	9
Crisis, Emergency, and Risk Communication (CERC) Toolkit	9
Emergency Dispensing Site Tools	9
Emergency Risk Communication for Public Health Professionals	9
Flu Prevention and Care Guide	9
“Hello? How May I Help You?” Creating and Operating a Public Information Call Center	10
Home Care Guide: Providing Care at Home	10
Keeping Children and Teens Home with Flu	10
Local Emergency Notification System	10
No Ordinary Flu	10
Pictogram-based Signs for Mass Prophylaxis Services	10
Plan to Be Safe Campaign Toolkit	10
Preparing for Pandemic Flu Pocket Guide	11
Risk Communication and Public Education Toolkit	11
Speak First: Communicating Effectively in Times of Crisis and Uncertainty	11

Continuity of Operations Planning

Building a Continuity of Operations Plan (COOP): Identifying and Prioritizing Critical Health Services	11
Continuity of Operations Plan (COOP) Training for Child Care Providers	11

Environmental Health Emergency Preparedness

Decision Making in the Field during Disasters	12
Disaster Strikes – Environmental Health Responds: Stories from the Field	12
Emergency Handbook for Food Managers	12
Emergency Preparedness and Response for Environmental Health Professionals: A Training Guide for Environmental Health Managers, Supervisors, and Trainers	12
Emergency Preparedness and Response Fundamentals: Training for Environmental Health Professionals	12
Emergency Readiness for Food Workers: Trainer Guide	12
Environmental Health Emergency Preparedness Planning Toolkit	13
Environmental Health Emergency Response Guide	13
Environmental Health Planning for Special Events	13
Environmental Health Resource Compendium for Emergency Response	13
Equipment and Supplies List for Food Service	13
Food Protection Self-Audit Picture Guide and Poster Set	13
Food Safety and Security Self-Audit Checklist	13
Food Safety Self-Inspection Checklist	13
Food Security Self-Inspection Checklist	14
Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document	14
In an Emergency: Salvage or Discard Fact Sheet	14

Evacuation and Shelter-in-Place

Plan to Be Safe Campaign Toolkit	14
Urban to Rural Evacuation Tool	14

Exercises

Building a Public Health Community of Practice: A Biosurveillance Resource Compendium.....	15
Conducting a BT Tabletop: A “how-to” Guide.....	15
Designing, Implementing and Evaluating a Public Health Exercise: A Dirty Bomb Disaster	15
Master the Disaster!.....	15
Notes from the Field: A Collection of Emergency Preparedness Exercises and Evaluation Reviews	15
Planning and Implementing a Public Health Exercise for Radiological Events: An Exercise Guide.....	15
Planning and Managing for Isolation and Quarantine	16
The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships	16

Isolation and Quarantine

Planning and Managing for Isolation and Quarantine	16
Building Preparedness: Proven Tools for your Health Department	16

Mass Fatalities Management

Managing Mass Fatalities: A Toolkit for Planning	16
--	----

Mass Medical Countermeasures

Bio-Pack Toolkit.....	17
Clinic Planning Model Generator.....	17
Emergency Dispensing Site Action Plan Template	17
Emergency Dispensing Site Staff Training Series.....	17
Incident Management Team Training	17
Medical Mass Care during an Influenza Pandemic: Guide and Toolkit for Establishing Care Centers.....	17
PDA Model-eMedCheck.....	17
Plan to Be Safe: Training Modules for Emergency Operations of Dispensing and Vaccination Clinics: A Guide for Public Health Program Planners	17
Point of Distribution Staff Training Series	18
Public Health Workforce Team Plan	18
Walk-in or Drive-thru: POD Model Comparisons from the Erie County Hepatitis A Experience.....	18

Medical Surge Capacity

Emergency Dispensing Site Staff Training Series.....	18
Hospital Surge Capacity Toolkit.....	18
Point of Distribution Staff Training Series	18
Rural Preparedness Planning Guide.....	18

Pandemic Influenza Preparedness

Avian Influenza and Pandemic Influenza Presentation	19
Building Preparedness: Proven Tools for your Health Department	19
Business Not as Usual: Preparing for Pandemic Flu.....	19
Flu Prevention and Care Guide.....	19
Highly Pathogenic Avian Influenza H5N1: Waste Management Decision Tree and Guidance Document	19
Home Care Guide: Providing Care at Home	19
Keeping Children and Teens Home with Flu.....	19
Local Health Department Guide to Pandemic Influenza Planning	20
Medical Mass Care during an Influenza Pandemic: Guide and Toolkit for Establishing Care Centers.....	20
No Ordinary Flu	20
Pandemic Influenza School Planning Toolkit.....	20
Pandemic Influenza Training Module for Latino Health Promoters	20
Preparing for Pandemic Flu Pocket Guide.....	20
Stop the Spread! A Toolkit for Preventing the Spread of Germs in Clinics and Office Settings	21
The Avian Overture: How Pandemic Training Builds Public Health and Safety Partnerships.....	21

Partnerships and Collaborations

Building Preparedness: Proven Tools for your Health Department	21
Business Not as Usual: Preparing for Pandemic Flu	21
Cross-Border Issue Analysis: Guide to Multi-Jurisdictional Collaborations	21
Emergency Preparedness Begins at Home	22
Home Care Guide: Providing Care at Home	22
Leadership and Advocacy Training Materials	22
Local Health Department Guide to Pandemic Influenza Planning	22
Preparing an Emergency-Ready Workforce: How to Create a Partnership between Your Public Health Agency and the Child Care Community	22
Preparing Your Business for Emergencies, Natural and Man-Made Disasters	22
Public Health 101: An Introduction for Public Health Stakeholders	23
Public Health Mutual Aid Agreement Materials	23
Stop the Spread! A Toolkit for Preventing the Spread of Germs in Clinics and Office Settings	23
Strengthening Emergency Response Through a Healthcare Coalition	23
Strengthening the Strengtheners: A Toolkit in Public Health Emergency Preparedness and Response for Congregations	23
Teaming Up for Emergency Preparedness: How to Create a Partnership between Your Public Health Agency and Area Hospitals	23

Training

Avian Influenza and Pandemic Influenza Presentation	24
Core Training for Medical Reserve Corps (MRC) Volunteers	24
Decision Making in the Field during Disasters	24
Disaster Strikes – Environmental Health Responds: Stories from the Field	24
Emergency Dispensing Site Staff Training Series	24
Emergency Preparedness and Response for Environmental Health Professionals: A Training Guide for Environmental Health Managers, Supervisors, and Trainers	24
Emergency Preparedness and Response Fundamentals: Training for Environmental Health Professionals	25
Emergency Preparedness Training Curriculum for Latino Health Promoters	25
Emergency Readiness for Food Workers: Trainer Guide	25
Emergency Risk Communication for Public Health Professionals	25
Leadership and Advocacy Training Materials	25
Local Heroes	26
Mass Triage Interactive Training: A Short Course	26
Pandemic Influenza Training Module for Latino Health Promoters	26
Personal Protective Equipment Toolkit	26
Planning and Managing for Isolation and Quarantine	26
Plan to Be Ready: A Guide for Training Non-Public Health Workers to Respond to Public Health Emergencies	26
Plan to Be Safe: Training Modules for Emergency Operations of Dispensing and Vaccination Clinics: A Guide for Public Health Program Planners	26
Point of Distribution Staff Training Series	26
PPE, Decontamination, and Mass Triage: A Short Course ...	27
Public Health 101: An Introduction for Public Health Stakeholders	27
Public Health Workforce Team Plan	27
Responding to Chemical and Radiological Disasters: A Self-Paced Training Course	27
Responding to Chemical and Radiological Terrorism: Training Manual	27
Speak First: Communicating Effectively in Times of Crisis and Uncertainty	27
Using ESSENCE IV: A Self-Paced Training Course	27

Volunteer Management and Donations

Core Training for Medical Reserve Corps (MRC) Volunteers.....	28
Emergency Dispensing Site Staff Training Series.....	28
Plan to Be Ready: A Guide for Training Non-Public Health Workers to Respond to Public Health Emergencies	28
Point of Distribution Staff Training Series	28
Public Health Workforce Team Plan	28

Vulnerable Populations

Building Preparedness: Proven Tools for your Health Department.....	29
Emergency Preparedness Checklist for Case Management and Home Care Services	29
Emergency Preparedness Checklist for Nursing Homes, Assisted Living Facilities, and Group Homes	29
Emergency Preparedness Training Curriculum for Latino Health Promoters	29
Emergency Response Planning for Child Care Providers.....	30
Home Care Guide: Providing Care at Home	30
In Their Own Voices	30
Keeping Children and Teens Home with Flu.....	30
Meeting the Needs of Vulnerable Populations: Equity in Emergency Preparedness.....	30
No Ordinary Flu	30
Pandemic Influenza School Planning Toolkit.....	31
Pandemic Influenza Training Module for Latino Health Promoters	31
Plan to Be Safe Campaign Toolkit	31
Strengthening the Strengtheners: A Toolkit in Public Health Emergency Preparedness and Response for Congregations.....	31

Testimonials



Master the Disaster

"It [Master the Disaster!] will help you make your tabletops in no time. I can't say enough good things about this CD-ROM, everyone should have a copy of it in their unit's toolkit."

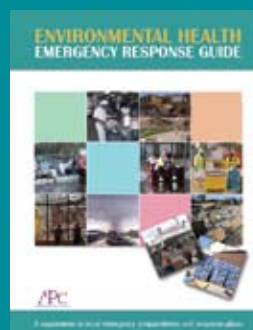
- Medical Reserve Corps
Coordinator



Emergency Dispensing Site Tools

"Arming our volunteers and staff with something [Emergency Dispensing Site Signage] they can carry with them throughout the POD is not only practical, but I believe it helps POD workers feel that much more confident in their ability to service anyone who comes in the door."

- Public Health
Preparedness Coordinator



Environmental Health Emergency Response Guide

"The Environmental Health Emergency Response Guide is essential to have for any responder reporting to an incident. This guide will be in my "Go-Kit" at all times when responding to any emergency event."

- Emergency Preparedness
and
Community Outreach
Team Leader

**In addition to the tools
presented in this catalog,
APCs also provide
technical assistance and
offer trainings throughout
the year. For more
information on these
opportunities, visit
www.naccho.org/apc.**

The Advanced Practice Centers Program is coordinated and managed by the National Association of County and City Health Officials (NACCHO) and receives its funding from the Centers for Disease Control and Prevention (CDC) under Award Number 1H75TP000309-01. The contents of this publication are solely the responsibility of the authors and do not necessarily represent the official views of CDC.



NACCHO

National Association of County & City Health Officials

1100 17th Street, NW, Second Floor, Washington, DC 20036



Public Health
Prevent. Promote. Protect.

The mission of the Advanced Practice Centers is to promote innovative and practical solutions that enhance the capabilities of all local health departments and the public health system to prepare for, respond to, and recover from public health emergencies.